

**MAPLEWOOD PUBLIC LIBRARY**  
7550 Lohmeyer Maplewood, MO 63143

Wednesday, January 19, 2022

The meeting was called to order at 7:04pm. Present via Zoom video conferencing were:

H. Benz  
M. Brenner  
E. Loveless  
C. Hinderliter  
A. Johnson  
G. LaRose  
K. Nithya

Not present:

L. Frazier

Staff present via Zoom video conferencing:

Director, A. Bryant

Guests present via Zoom video conferencing:

Keith Slusser representing Fick, Eggemeyer, and Williamson, CPAs

A quorum was present and due notice had been given.

AGENDA ITEM 2 Approval of minutes

M/S/C (H. Benz, E. Loveless) unanimously to approve the minutes of the November 17, 2021 Board and December 8, 2021 Special meeting.

AGENDA ITEM 3 Public comments

There were no public comments.

AGENDA ITEM 4 Communications

There were no communications.

AGENDA ITEM 5 Treasurer's report

Discussion tabled until February.

AGENDA ITEM 6 Librarian's report

A. Bryant shared information on staff continuing education, the Library's diversity and inclusion efforts, and grant updates. She included tasks that volunteers are handling, and the Board inquired about a volunteer policy. A. Bryant will look into it and follow up.

AGENDA ITEM 7 Committee reports

Building and Grounds- H. Benz shared updates regarding energy efficiency plans.

Personnel- A. Bryant will send staff a survey and provide a self-evaluation to the Personnel committee by February 7th.

#### AGENDA ITEM 8 Unfinished business

COVID procedures- A. Bryant shared information on Library attendance and computer usage, as well as information regarding COVID policies and procedures for other local organizations. To keep staff and patrons safe and reduce the probability of closing the Library, it was suggested that staff return to pod scheduling and reduce operating hours. G. LaRose will purchase KN95 masks for staff; other Board members are welcome to contribute.

M/S/C (M. Brenner, A. Johnson) to reduce Library operating hours with schedule at Director's discretion.

Audit review- K. Slusser presented the Library's audit results and answered questions regarding no tax increase bonds and the Library's Alban fund. The Board is in agreement that Alban fund monies should be spent.

#### AGENDA ITEM 9 New business

Review budget- Discussion tabled until February. A. Bryant will invite M. Ghafoori from Stifel to March meeting to discuss bond options.

M/S/C (M. Brenner, C. Hinderliter) to table budget review until February meeting.

Patron purge- If the Library proceeds with a patron purge using the terms recommended by the Library Director, then over 1,000 patrons and nearly \$11,000 in fines will be erased from the Library's software system. Due to the significant amount of money, A. Bryant wanted to hear Board input on the matter; Board members were in agreement to move forward with the purge.

Set fundraising goals and strategies- There are no updates regarding the creation of a Friends of the Library group. A. Bryant will begin a marketing campaign to share at the March meeting for Board approval.

Meeting Room usage after hours- M/S/C (C. Hinderliter, A. Johnson) unanimously to allow The City of Maplewood usage of the Library's Meeting Room outside of regular Library hours.

#### AGENDA ITEM 10 Motion to hold a closed session

A closed session was not required.

The meeting adjourned at 8:48 pm. M/S/C (M. Brenner, A. Johnson) unanimously to adjourn.

Respectfully submitted by A. Bryant 1/26/2022.

Reviewed and approved by C. Hinderliter, Board Secretary, 1/26/2022.