

**MAPLEWOOD PUBLIC LIBRARY**  
7550 Lohmeyer Maplewood, MO 63143

Wednesday, November 17, 2021

The meeting was called to order at 7:00pm. Present via Zoom video conferencing were:

H. Benz  
M. Brenner  
L. Frazier  
C. Hinderliter  
A. Johnson  
G. LaRose  
K. Nithya

Not present:

E. Loveless

Staff present via Zoom video conferencing:

Director, A. Bryant

A quorum was present and due notice had been given.

**AGENDA ITEM 2 Approval of minutes**

M/S/C (H. Benz, C. Hinderliter) unanimously to approve the minutes of the October 20, 2021 Board meeting.

**AGENDA ITEM 3 Public comments**

There were no public comments.

**AGENDA ITEM 4 Communications**

A. Bryant shared a thank you note from former Board member, T. Alexander, and an email from a community member expressing gratitude and support for teen programming.

**AGENDA ITEM 5 Treasurer's report**

Financials from October 2021 were reviewed.

M/S/C (A. Johnson, M. Brenner) unanimously to approve October 2021 financial report.

**AGENDA ITEM 6 Librarian's report**

A. Bryant shared staff updates and recent diversity and inclusion efforts. The Library recently partnered with St. Louis County Library to offer reference services to incarcerated individuals. The Board requested that staff track the cost of this service.

#### AGENDA ITEM 7 Committee reports

Building and Grounds- The building and grounds working group will meet with City representatives on December 1st. The focus will be on introductions, goals, and bid collection. L. Frazier expressed interest in creating a group charter.

#### AGENDA ITEM 8 Unfinished business

COVID procedures- Members of the public expressed gratitude for re-opening the meeting room. The January Board meeting will be held via zoom.

Holiday party- Staff are largely in favor of a holiday party. The Library will have a delayed opening on December 23rd so staff can have a catered brunch. K. Nithya will plan with the assistance of L. Frazier and A. Johnson. K. Nithya will discuss possible gifts for staff with A. Bryant.

Approve audit- M/S/C (A. Johnson, L. Frazier) unanimously to approve FY 2020-2021 audit.

#### AGENDA ITEM 9 New business

Unattended children policy- Library staff have expressed concern for the safety of children in the Library. A. Bryant presented a policy outlining procedures for dealing with unattended children to replace the two bullet points regarding children in the Library's Rules Concerning Proper Use. The following clarification will be added to the proposed Safe Child Policy: "If the responsible caregiver contacts the Library, staff will inform them which agency has assumed responsibility for their child."

M/S/C/ (L. Frazier, M. Brenner) unanimously to approve the Safe Child Policy with the aforementioned amendment and remove bullet points 26 and 27 from Rules Concerning Proper Use.

Assign strategic plan subcommittee- The Board agreed to table until May.

Reciprocal agreements- The Municipal Library Consortium is working with Scenic Regional Library and Jefferson County Library to create reciprocal agreements similar to that the MLC shares with St. Louis County and Public Libraries. The terms and wording of the agreement will mimic those agreements.

M/S/C (C. Hinderliter, A. Johnson) to give Library Director authority to enter into reciprocal agreements with Scenic Regional and Jefferson County Libraries.

#### AGENDA ITEM 10 Motion to hold a closed session

A closed session was not required.

The meeting adjourned at 8:37 pm. M/S/C (L. Frazier, G. LaRose) unanimously to adjourn.

Respectfully submitted by A. Bryant 1/12/2022.

Reviewed and approved by C. Hinderliter, Board Secretary, 1/12/2022.