

MAPLEWOOD PUBLIC LIBRARY
7550 Lohmeyer Maplewood, MO 63143

Wednesday, October 20, 2021

The meeting was called to order at 7:03 pm. Present via Zoom video conferencing were:

H. Benz
M. Brenner
L. Frazier
C. Hinderliter
A. Johnson
E. Loveless
K. Nithya

Not present:

G. LaRose

Staff present via Zoom video conferencing:

Director, A. Bryant

A quorum was present and due notice had been given.

AGENDA ITEM 2 Approval of minutes

M/S/C (C. Hinderliter, L. Frazier) unanimously to approve the minutes of the September 15, 2021 general meeting, September 22nd, 2021 Building & Grounds committee meeting, and September 28th, 2021 Building & Grounds committee meeting.

AGENDA ITEM 3 Public comments

There were no public comments.

AGENDA ITEM 4 Communications

A. Bryant shared an email from a parent thanking youth services staff for providing a safe and welcoming space for teenagers.

AGENDA ITEM 5 Treasurer's report

Financials from September 2021 were reviewed. Treasurer requested that A. Bryant look into rising cost of phone bill.

M/S/C (L. Frazier, A. Johnson) unanimously to approve September 2021 financial report.

AGENDA ITEM 6 Librarian's report

A. Bryant gave staff updates regarding professional development and SMART goals. Diversity and inclusion updates included a report of the MLC's participation in Tower Grove Pride and observations of various heritage celebrations. A. Bryant extended thanks to the City of Maplewood's Public Works Department for assistance with various work performed on the building.

AGENDA ITEM 7 Committee reports

Building & Grounds- Both September meetings of the Building & Grounds committee were discussed. Moving forward, the Board would like a standing meeting with the City's working group to discuss the building. The committee will meet again to discuss a list of needs to present to the working group. L. Frazier shared that she would like to continue to support the committee while still recusing herself from lease discussions.

AGENDA ITEM 8 Unfinished business

COVID procedures- A. Bryant shared that staff are comfortable re-opening the meeting room. M/S/C (A. Johnson, E. Loveless) unanimously to accept the meeting room pandemic policy. Further questions regarding capacity were raised, and it was agreed to amend the policy to allow 10 people in the meeting room as opposed to the proposed 8 people. M/S/C (A. Johnson, M. Brenner) unanimously to accept the revised meeting room pandemic policy to allow 10 people at a time in the meeting room.

The November Board meeting will be held via Zoom.

AGENDA ITEM 9 New business

Delayed opening- The Library's software system will be down for an upgrade on November 17th, so staff will take this opportunity to complete Safe Zone training. The Library will open at 1pm on November 17th. As quarterly in-service days in which the Library has a delayed opening are included in the Library's policy manual, a vote was not needed.

Review of audit- A. Bryant will ask auditor to speak at the November or January meeting, depending on availability.

Holiday party- The Board requested that A. Bryant survey staff on their comfort level with a holiday party this year.

AGENDA ITEM 10 Motion to hold a closed session

A closed session was not required.

The meeting adjourned at 8:20 pm. M/S/C (E. Loveless, C. Hinderliter) unanimously to adjourn.

Respectfully submitted by A. Bryant 11/2/2021.

Reviewed and approved by C. Hinderliter, Board Secretary, 11/2/2021.