

MAPLEWOOD PUBLIC LIBRARY
7550 Lohmeyer Maplewood, MO 63143

Wednesday, August 19, 2021

The meeting was called to order at 7:04pm. Present via Zoom video conferencing were:

H. Benz
M. Brenner
L. Frazier
J-E. Hansen
C. Hinderliter
A. Johnson
G. LaRose
K. Nithya

Not present:
E. Loveless

Staff present via Zoom video conferencing:
Director, A. Bryant

A quorum was present and due notice had been given.

AGENDA ITEM 2 Approval of minutes

M/S/C (C. Hinderliter, M. Brenner) unanimously to approve the minutes of the June 16, 2021 Board meeting and the June 17, 2021 Building and Grounds committee meeting.

AGENDA ITEM 3 Public comments

There were no public comments. A. Bryant took this time to have new Board members, Ashleigh Johnson and Lorraine Frazier, introduce themselves to the Board.

AGENDA ITEM 4 Communications

A. Bryant shared a note she received from a patron expressing appreciation of the Library's support of Pride Month. She expressed how important she feels LGBTQ+ representation is and commended Library staff, T. Story, for creating a Pride display.

AGENDA ITEM 5 Treasurer's report

Financials from June and July 2021 were reviewed.

M/S/C (G. LaRose, C. Hinderliter) unanimously to approve June and July 2021 financial reports.

A. Bryant and H. Benz discussed back pay of unemployment funds. The Library and City of Maplewood were working on an old method of reporting unemployment that has not been correct for years but was missed due to a miscommunication. As a result, the Library had to pay approximately \$10,000 in backpay. This was reflected in the previous fiscal year's financials. It was requested that A. Bryant follow up with accountant regarding ADP's procedures on paying unemployment.

AGENDA ITEM 6 Librarian's report

A. Bryant shared staff updates, a summary of Summer Reading, and promotional opportunities. The Library's partnership with MapleGOOD won the Missouri Library Associations' Community Partnership Award for this year. In regards to the Library's website, Board members would like A. Bryant to look into the calendar functions and ability to add a purchase request form.

AGENDA ITEM 7 Committee reports

Committee assignments were updated as follows:

Ex Officio: Kripa Nithya

Standing Committees

Personnel: Heather Benz, Charlie Hinderliter

Policy: Ashleigh Johnson, Charlie Hinderliter

Community Engagement: Gina LaRose, Jon-Erik

Special Committees

Building and Grounds: Martin Brenner, Lorraine Frazier, Heather Benz

Building and Grounds- The Board discussed the meeting held in June with L. Frazier and Mayor Knapper.

AGENDA ITEM 8 Unfinished business

Building lease- A. Bryant suggested getting a lawyer to go over the language on what is desired in a new lease, and then take the suggestions to the City. L. Frazier shared that during recent research she conducted, she found that most libraries that lease their buildings in this area do so for \$500/month rent and are not responsible for repairs to their buildings. L. Frazier will report on these findings at the September 14th City Council meeting, and the Board will revisit the issue at the September Board meeting.

COVID procedures- Due to low vaccination rates in MO and the surgance of the Delta variant, the Meeting Room will remain closed to the public and the September Board meeting will be held virtually via Zoom. A. Bryant will create a policy for the meeting room during pandemic times including a clause for use "at own risk," procedures for contact tracing, a maximum capacity, and a sunset provision.

AGENDA ITEM 9 New business

Elect officers- The Nominating Committee recommends the 2021-2022 slate of officers as follows:

President: Kripa Nithya

Vice President: Gina LaRose

Secretary: Charlie Hinderliter
Treasurer: Heather Benz

M/S/C (A. Johnson, L. Frazier) unanimously to accept the slate of officers as recommended.

Meeting dates- 2021-2022 meetings will continue to be held the third Wednesday of each month at 7pm, excepting December and July in which there will be no meeting.

Juneteenth- M/S/C (C. Hinderliter, A. Johnson) unanimously to adopt Juneteenth as an official holiday for the Library.

HVAC controls- This discussion is tabled until after L. Frazier's report to City Council in September.

After-hours event- M/S/C (L. Frazier, C. Hinderliter) to allow Youth Services Assistant, T. Story, to host an after-hours Halloween event for teens.

Juvenile fines- M/S/C (H. Benz, G. LaRose) to waive all fines and fees on juvenile accounts when the juvenile applies for an adult card.

AGENDA ITEM 10 Motion to hold a closed session

A closed session was not required.

The meeting adjourned at 8:52 pm. M/S/C (C. Hinderliter, A. Johnson) unanimously to adjourn.

Respectfully submitted by A. Bryant 8/30/2021.

Reviewed and approved by C. Hinderliter, Board Secretary, 8/30/2021.