

MAPLEWOOD PUBLIC LIBRARY
7550 Lohmeyer Maplewood, MO 63143

Wednesday, June 16, 2021

The meeting was called to order at 7:02pm. Present via Zoom video conferencing were:

T. Alexander
H. Benz
M. Brenner
J-E. Hansen
C. Hinderliter
J. Kremer
G. LaRose
E. Loveless
K. Nithya

Staff present via Zoom video conferencing:

Director, A. Bryant

A quorum was present and due notice had been given.

AGENDA ITEM 2 Approval of minutes

M/S/C (J. Kremer, M. Brenner) unanimously to approve the minutes of the May 19, 2021 Board meeting.

AGENDA ITEM 3 Public comments

There were no public comments.

AGENDA ITEM 4 Communications

A. Bryant shared that the Library received a message from author, Ash Van Otterloo, asking for permission to use a video created by Library staff. Mx. Van Otterloo shared the video to their social media pages and added it to their official website under the "Resources" tab.

AGENDA ITEM 5 Treasurer's report

Financials from May 2021 were reviewed. A. Bryant noted that a \$98k deposit was made after the May financials were completed, so there is a higher surplus than expected.

M/S/C (H. Benz, J. Kremer) unanimously to approve May 2021 financial reports.

AGENDA ITEM 6 Librarian's report

A. Bryant did not have a formal Librarian's report as all projects are currently in-progress with no updates available. Instead, she shared progress on her annual goals and statistics for May.

AGENDA ITEM 7 Committee reports

There were no committee reports.

AGENDA ITEM 8 Unfinished business

FY 21-22 salaries: A. Bryant presented multiple scenarios for raises. The salary scale with a \$12 minimum wage for Library employees was accepted.

FY 21-22 budget: The following line items were updated to reflect the accepted salaries and FY 20-21 surplus:

1. Line item 521 Gross Wages to \$274,590.08 M/S/C (J-E. Hansen, G. LaRose) unanimously.
2. Line item 523 FICA to \$21,967.21 and line item 525 LAGERS to \$22,572.28 M/S/C (J-E. Hansen, M. Brenner) unanimously.
3. Line item 399 Reserves to \$50,000 M/S/C (K. Nithya, J. Kremer) unanimously.

M/S/C (T. Alexander, J. Kremer) unanimously to approve FY 21-22 budgets.

AGENDA ITEM 9 New business

Expiring terms: T. Alexander and J. Kermer's Board terms end on 6/30/2021. Both expressed enjoyment with serving on the Library Board. T. Alexander shared that he has been impressed with the Library's current and former Board members, and he feels good about the direction of the Library.

Set date for annual Board meeting: M/S/C (C. Hinderliter, J. Kremer) unanimously to set annual meeting for August 18, 2021 at 7pm.

Review/revise Board calendar: No changes.

Creation of Friends of the Library group: J-E. Hansen is in the planning phases of creating a Friends of the Library group and has used resources from the American Library Association in the process.

Review/revise circulation policies: A. Bryant recommended updating circulation policies to better match other consortium libraries and improve access for those whose fines are a barrier. The following changes were passed, M/S/C (T. Alexander, G. LaRose) unanimously:

1. Fine threshold increased to \$50.
2. Loan period for books, magazines, audiobooks, CDs, and DVDs increased to 21 days.
3. Loan period for "hot reads" increased to 14 days.
4. Item limit on CDs and juvenile DVDs removed.

AGENDA ITEM 10 Motion to hold a closed session

A closed session was not required.

The meeting adjourned at 9:09pm. M/S/C (J. Kremer, T. Alexander) unanimously to adjourn.

Respectfully submitted by A. Bryant 6/21/2021.

Reviewed and approved by C. Hinderliter, Board Secretary.