

MAPLEWOOD PUBLIC LIBRARY
7550 Lohmeyer Maplewood, MO 63143

Wednesday, April 21, 2021

The meeting was called to order at 7:03pm. Present via Zoom video conferencing were:

T. Alexander
H. Benz
J-E. Hansen
C. Hinderliter
J. Kremer
G. LaRose
E. Loveless
K. Nithya

Staff present via Zoom video conferencing:

Director, A. Bryant

Not present:

M. Brenner

A quorum was present and due notice had been given.

AGENDA ITEM 2 Approval of minutes

M/S/C (J. Kremer, T. Alexander) unanimously to approve the minutes of the March 17, 2021 Board meeting and the March joint committee meeting.

AGENDA ITEM 3 Public comments

There were no public comments.

AGENDA ITEM 4 Communications

There were no communications.

AGENDA ITEM 5 Treasurer's report

Financials from February and March 2021 were reviewed. A. Bryant expressed the Library's desire to purchase a new book drop. After discussing this with Interim City Manager, A. Bryant will create a proposal to move funds to equipment line item. Adult materials is much lower than other categories in terms of expenditures; this is due to delivery delays and a pause in ordering. It will increase over the coming months.

M/S/C (J. Kremer, T. Alexander) unanimously to approve February and March 2021 financial reports.

AGENDA ITEM 6 Librarian's report

A. Bryant presented the Librarian's report. Information was shared regarding grant funds, future programming plans, and minor building updates. A. Bryant also shared that the Municipal Library Consortium has launched its new app.

AGENDA ITEM 7 Committee reports

Building and Grounds: A. Bryant briefly shared information on a report from American Leak Detection. The Building and Grounds committee will meet to discuss details of the report and will have a recommendation at the May meeting.

Policy and Personnel: Sunday holiday policy will be put into place so that the Board will not be required to vote each time a holiday falls on a Sunday. The Director evaluation policy was reviewed.

M/S/C (T. Alexander, J. Kremer) unanimously to update holiday policy to be closed the next business day the Library was scheduled to be open if the holiday falls on a Sunday.

M/S/C (C. Hinderliter, T. Alexander) unanimously to accept the Director evaluation policy.

AGENDA ITEM 8 Unfinished business

Print credits: Cost of printing in March was discussed. April's costs will be discussed in May.

Location of future meetings: meetings will remain virtual until fall.

AGENDA ITEM 9 New business

FY 21-22 budget: A. Bryant went over significant changes made to the budget from FY 20-21. The possibility of pulling past reserves to include with the FY 21-22 budget was discussed, and A. Bryant will speak with the auditor about process for doing so.

Independence Day closure: M/S/C (C. Hinderliter, J. Kremer) to close Monday, July 5th, 2021 in observance of Independence Day.

Strategic plan bids: A. Bryant presented bids from strategic planning consultants Orangeboy and The Rome Group. The Library will not move forward with either bid.

AGENDA ITEM 10 Motion to hold a closed session

A closed session was not required.

The meeting adjourned at 8:58pm. M/S/C (J. Kremer, T. Alexander) unanimously.

Respectfully submitted by A. Bryant 4/29/2021.

Reviewed and approved by C. Hinderliter, Board Secretary.