

MAPLEWOOD PUBLIC LIBRARY BOARD OF TRUSTEES  
7550 Lohmeyer Ave.  
Maplewood, MO 63143

Meeting Minutes for Wednesday, June 17, 2020

The meeting was called to order at 7:05pm. Present via Zoom video conferencing were:

T. Alexander  
H. Benz  
T. Durham  
J-E. Hansen  
C. Hinderliter  
J. Kremer  
E. Loveless  
K. Nithya

Not present was:

G. LaRose

Staff present via Zoom video conferencing:

Director, A. Bryant

A quorum was present and due notice had been given.

AGENDA ITEM 2 Approval of Minutes

M/S/C (E. Loveless, J. Kremer) unanimously to approve the minutes of the May 20th, 2020 meeting with corrections of minor typos to be made by A. Bryant.

AGENDA ITEM 3 Public Comments

There were no public comments.

AGENDA ITEM 4 Communications

There were no communications.

AGENDA ITEM 5 Treasurer's Report

A. Bryant presented the Accountant's Report for May 2020. It was requested that A. Bryant look into unexpected increase in revenue before approving report. Report tabled until next meeting.

AGENDA ITEM 6 Librarian's Report

A. Bryant presented the Librarian's Report for June 2020. Items of note: UMS debt collection services have been cancelled. Curbside pickup has been going well. J-E. Hansen voiced his support for continued curbside services. The Municipal Library Consortium received \$5,000 for Overdrive eBooks and eAudiobooks in addition to the

initial \$10,000 grant awarded by IMLS. The Municipal Library Consortium received a CARES grant that will grant access to Zineo for one year.

#### AGENDA ITEM 7 Committee Reports

Nothing to report.

#### AGENDA ITEM 8 Unfinished Business

- A. Library closure and staffing: The library will have a soft opening on June 22nd, and officially reopen the building on June 29th. H. Benz requested that staff receive training on how to respond to patrons that do not want to wear masks in the building.
- B. FY 20-21 budget: M/S/C (T. Durham, T. Alexander) unanimously to approve the proposed budget for FY 2020-2021.
- C. Roof: A. Bryant explained the difficulties stemming from the building and the roof. After speaking with multiple contractors, A. Bryant learned that fixing the roof may not be the solution to all building issues. It was suggested that A. Bryant reach out to the auditor, other directors, and Maplewood's Community Development Director in search of other options.
- D. FY 20-21 salaries: M/S/C (H. Benz, E. Loveless) unanimously to approve the proposed salaries for FY 2020-2021.

#### AGENDA ITEM 9 New Business

- A. Date for annual meeting: Wednesday, August 19th at 7pm.
- B. 4th of July holiday: According to the personnel policy, if a holiday falls on a Sunday, the Board will determine when the library will close. As Independence Day falls on a Saturday and the library is currently closed on Saturdays, Director A. Bryant felt this rule applied at this time. A. Bryant suggested to not close an additional day due to the current limited hours, but offer a floating holiday to those with holiday pay benefits. M/S/C (C. Hinderliter, T. Alexander) unanimously to grant a floating holiday to eligible staff.

#### AGENDA ITEM 10 Motion to hold a Closed Session

A Closed Session was not required.

At the end of the meeting, departing Board member T. Durham expressed her regret to be leaving the Board of Trustees at a time when she feels the library is heading in an exciting, positive direction. Board members expressed their gratitude for the years T. Durham has spent supporting the library. Board President, J-E. Hansen, has been in discussion with Mayor Greenberg regarding an interested party to replace T. Durham.

The meeting adjourned at 8:27pm. M/S/C (T. Durham, J. Kremer)

Respectfully submitted by A. Bryant to K. Nithya for review on June 18, 2020.

Reviewed and approved by K. Nithya, Board Secretary, on June 18, 2020.