

MAPLEWOOD PUBLIC LIBRARY BOARD OF TRUSTEES
7550 Lohmeyer Ave.
St. Louis, MO

September 16, 2015

The meeting was preceded at 7:00 pm by a Public Hearing to receive comments on the proposed tax rates for 2015. No members of the public were present to speak.

The meeting was called to order at 7:03 p.m. Present were

J. Harsh
J. Kremer
K. Nithya
K. Noonan
J. Schorr
S. Shoemaker

Staff present:

T. Donnelly

A quorum was present and due notice had been given.

AGENDA ITEM 2
Approval of Minutes

It was pointed out that the minutes of the 6/17/15 meeting had already been approved.

M/S/C (Harsh, Schorr) unanimously to approve the minutes of the 7/15/15 meeting.

AGENDA ITEM 3
Public Comments

There were no public comments.

AGENDA ITEM 4
Communications

Donnelly reported that he had been informed that Kim Noonan has been appointed to the Library Board, and she was welcomed. He also passed around a thank you letter from retired Trustee Joanne Kelly, a patron commendation of staff member S. Luther, and a letter that accompanied a donation to the Library in the name of Willie Stevenson.

AGENDA ITEM 5
Treasurer's Report

Donnelly noted that the June, 2015 report represents the end of the fiscal year, which the Library completed with a surplus of \$44,005.

M/S/C (Harsh, Shoemaker) unanimously to accept the accountant's reports for June, July and August, 2015.

AGENDA ITEM 6

Librarian's Report

Donnelly noted a spike in the circulation of children's print materials in the summer for the Summer Reading Club program. He also reported that the conversion to the new Polaris ILS is on schedule. Training will begin later this month and continue into November. The final database extraction will be on 12/4/15, and then the converted database will be delivered and the new system will go live on 12/10/15. There will be a brief time of about a week when services to patrons will be limited a little, but there should be no downtime or need to close the Library during the switchover. He noted that Polaris has lots of publicity, and that the MLC has a Publicity Committee, to make the public aware of the switch.

He also noted that, as part of the switchover, the Library will get a new homepage with new features for promoting events and community activities and groups. Finally, he said that he will be presenting some changes in circulation policies. In addition to refining the strategies and methods used to purchase materials, with the goal of increasing usage, changes in circulation practices can also have a positive effect, and that the transition to the new ILS is a good time to implement them.

AGENDA ITEM 7

Committee Reports

There were no committee reports.

AGENDA ITEM 8

Unfinished Business

There was no unfinished business.

AGENDA ITEM 9

New Business

Tax rates for 2015

Donnelly presented a resolution to set the tax rates for 2015. He noted that these rates will almost certainly change, since he had just received post-Board of Adjustment property assessment figures from the County Assessor late last night and sent them to the State Auditor for verification and for tax rate ceilings this morning. However, there

should be time to get the updated rates from the Auditor and send them to the Collector of Revenue before the deadline of Oct. 1.

M/S/C (Shoemaker, Noonan) unanimously to set the tax rates for 2015 for the General Fund at \$.252, \$.281, and \$.302 for residential, commercial and personal property, respectively, and for the Debt Service Fund at \$.16 for all 3 property types, with the stipulation that, if the rates allowed as determined by the State Auditor are different, the rates will be set at the rates determined by the State.

Library Signage

Donnelly presented a design for the lighted outdoor sign that had been worked up by The Designery, apparently with Design & Review Board approval, over the summer, as well as a quote of \$10,000 for installation. He noted that discussion of this sign was included in the D & R Agenda for 9/10/15, but that he had not been informed of this; furthermore, the minutes of this meeting had not yet been posted, so he doesn't know what was discussed. Since the Board had some concerns about the design and how it was arrived at, it was decided that members of the Board would attend the next D & R meeting on 10/8/15, and approval of the sign quote was tabled until the next Library Board meeting.

Appointments to Standing Committees

President Kremer made the following appointments:

Public Relations

Tim Alexander, Tamara Durham, Kripanidhi Nithya, Sue Shoemaker;

Personnel

Janet Harsh, Charles Hinderliter, Kim Noonan, John Schorr;

with herself as *ex officio* member of both.

(Since the Library financial situation, as shown by the surplus in the previous fiscal year, does not seem to require it, the ad hoc Tax Levy committee's activities have been suspended and no new members were appointed.)

AGENDA ITEM 10

Motion to hold a Closed Session

A Closed Session was not needed.

AGENDA ITEM 11

Next Meeting Date

The next meeting of the Board will be on 10/21/15, at 7:00 p.m. in the Meeting Room.

AGENDA ITEM 12
Adjournment

The meeting adjourned at 7:58 p.m.

Kripanidhi Nithya
Secretary

Joyce Kremer
President