

MAPLEWOOD PUBLIC LIBRARY BOARD OF TRUSTEES
7550 Lohmeyer Ave.
Maplewood, MO

October 16, 2019

The meeting was called to order at 7:07 p.m. Present were

T. Alexander
H. Benz
T. Durham
J-E Hansen
J. Kremer
G. LaRose
E. Loveless
K. Nithya

Staff present:

T. Donnelly

Also present:

Kathleen Condon-Boettcher, in-coming Director
Keith Slusser, auditor, F.E.W. CPAs

A quorum was present and due notice had been given.

The agenda was amended to allow the auditor to present first.

AGENDA ITEM 2
Approval of Minutes

M/S/C (Loveless, Kremer) unanimously to approve the minutes of the 9/18/19 meeting.

AGENDA ITEM 3
Public Comments

There were no public comments.

AGENDA ITEM 4
Communications

There were no communications.

AGENDA ITEM 5
Treasurer's Report

Donnelly presented the report for September. He noted the \$16,250 tax revenue, which he believes is the protested tax amount that usually comes in May. Whether this means that this FY begins with a little bump in revenue, or the protested taxes at the end of this FY will be delayed into the next FY, only time will tell.

M/S/C (Kremer, Loveless) unanimously to accept the Treasurer's Report for September, 2019.

AGENDA ITEM 6

Librarian's Report

Donnelly noted that all the deadlines for this year have been met: tax rate set and sent to County Collector, audit completed (will be delivered to the State Auditor), State Statistical Report completed. He also noted that he spoke to Anthony Traxler, Acting City Manager, about some transparency issues and questions around landlord/tenant responsibilities, as well as signing a Memorandum of Understanding outlining the services the City provides to the Library, although nothing has been finalized yet. He noted that the farewell open house for Barb Patten is this Saturday, and that he and Kathy have prepared a message to the citizens that will go on the website next week.

AGENDA ITEM 7

Committee Reports

There were no committee reports.

AGENDA ITEM 8

Unfinished Business

There was no unfinished business.

AGENDA ITEM 9

New Business

Presentation of audit, FY 18-19

Keith Slusser walked the Board through the audit results. Of particular note was a bookkeeping issue involving uncleared payroll records that, when resolved, resulted in a General Fund surplus of \$1,086 for FY 18-19, instead of the deficit Donnelly reported at the last meeting. Slusser also gave some advice on detecting fraud or unresolved issues in the bank statements and some ideas to consider as the end of the construction bond payments nears.

M/S/C (Alexander, Loveless) unanimously to approve the audit for FY18-19.

Resolution regarding Trustee Absenteeism

Donnelly noted that Alexander Patiño has missed three regular monthly meetings, did not participate at all in the director search committee to which he was appointed, and has not responded to emails or phone calls. Since the By-laws provide for petitioning the City Council to replace a Trustee under such conditions, Donnelly presented a Resolution requesting the replacement of Patiño. The Board suggested a few revisions in the wording, and that Hansen should sign the resolution and present it to the Mayor.

M/S/C (Loveless, Kremer) unanimously to adopt the resolution, as revised, requesting the replacement of Alexander Patiño as Trustee on the Board.

Review of Board Calendar

The Board decided to make no changes to the calendar at this time, except to direct Donnelly to change the title to the current year, to avoid confusion.

Holiday Party

Plans for the Board/Staff Holiday Party were discussed briefly.

AGENDA ITEM 10

Motion to hold a Closed Session, if needed

A Closed Session was not needed.

AGENDA ITEM 11

Next Meeting Date

The next meeting of the Board will be on 11/20/19, at 7:00 p.m. in the Meeting Room.

AGENDA ITEM 12

Adjournment

The meeting adjourned at 8:10 p.m.

Following adjournment, Hansen gave a speech thanking Donnelly for his service to the Library, and presented him with a plaque naming the Reading Room in his honor.

Kripanidhi Nithya
Secretary

Jon-Erik Hansen
President