

MAPLEWOOD PUBLIC LIBRARY BOARD OF TRUSTEES
7550 Lohmeyer Ave.
Maplewood, MO

October 18, 2017

The meeting was called to order at 7:00 p.m. Present were

T. Alexander
T. Durham
J-E. Hansen
J. Kremer
J. Krueger
E. Loveless
S. Shoemaker

Staff present:

T. Donnelly

A quorum was present and due notice had been given.

AGENDA ITEM 2
Approval of Minutes

Shoemaker pointed out a formatting error in the starting time.

M/S/C (Durham, Loveless) unanimously to approve the minutes of the 9/20/17 meeting, as corrected.

AGENDA ITEM 3
Public Comments

There were no public comments.

AGENDA ITEM 4
Communications

There were no communications.

AGENDA ITEM 5
Treasurer's Report

The Board liked the new columns of data added to the report, and made a suggestion on their ordering.

M/S/C (Krueger, Shoemaker) unanimously to approve the Treasurer's Report.

AGENDA ITEM 6

Librarian's Report

Donnelly noted that he attended the Missouri Library Conference held earlier this month, and reported on 4 workshops that he attended. He noted that Children's Librarian B. Patten has already purchased some of the technology (Code-a-pillar) he saw at one workshop and has scheduled a program around it. Donnelly also noted that the fall Citizen's Academy has started, and he gave the Library presentation last week. He reported that the Library is again hosting a writing group for National Novel Writing Month in November, and their first informational meeting was last Tuesday. Finally, he reported that a patron has had several items stolen from her (purse, wallet, phone) on two different occasions, and that the perpetrator of the last crime has been apprehended. Hansen suggested posting signs to remind patrons to protect their valuables.

AGENDA ITEM 7

Committee Reports

Shoemaker reported that the McAlister's fund-raiser is not coming together this year because of changes there on the corporate level, and she is now pursuing one with Raising Canes, possibly to be held during the Winter MRH School Break.

Alexander raised the topic of how to seek new Board members, suggesting that relying on City Hall limits the diversity of the Board. It was decided that the Library would post periodic notices calling for volunteers to contact City Hall, especially when a known vacancy is anticipated. Alexander also asked trustees to think if there are ways to improve the orientation of new members.

AGENDA ITEM 8

Unfinished Business

There was no unfinished business.

AGENDA ITEM 9

New Business

Audit, 2017

The audit discussion was tabled to the next meeting.

Board Calendar

The Board reviewed the calendar and found no need to make changes this year.

Holiday Closing Dates

Donnelly noted that Christmas Eve falls on Sunday this year, and Christmas on Monday. He proposed that the Library close only for the Monday of Christmas Day, and award floating holiday hours for Christmas Eve to the staff working Friday or Saturday. Also, the Library will be closed for New Year's Day on the following Monday, per the Personnel Manual, but there is no need to adjust closing hours for New Year's Eve, since the library is not open on Sunday. The Board agreed with these plans.

Mission Statement

Donnelly distributed Mission statements he had collected from other libraries. Shoemaker suggested a revised statement. This statement was discussed. Alexander and Shoemaker will present another draft statement based on the comments of the Board.

AGENDA ITEM 10

Motion to hold a Closed Session

A Closed Session was not needed.

AGENDA ITEM 11

Next Meeting Date

The next meeting of the Board will be on 11/15/17, at 7:00 p.m. in the Meeting Room.

AGENDA ITEM 12

Adjournment

The meeting adjourned at 8:05 p.m.

Kripanidhi Nithya
Secretary

Tim Alexander
President