

MAPLEWOOD PUBLIC LIBRARY BOARD OF TRUSTEES
7550 Lohmeyer Ave.
St. Louis, MO

October 19, 2016

The meeting was called to order at 7:00m p.m. Present were

T. Alexander
J. Harsh
J. Kremer
K. Nithya
K. Noonan
J. Schorr
S. Shoemaker

Staff present:

T. Donnelly

A quorum was present and due notice had been given.

AGENDA ITEM 2
Approval of Minutes

Kremer questioned that she had been appointed to the Personnel Committee, as recorded in the minutes. Pres. Harsh responded by appointing her to the Public Relations committee, as well.

M/S/C (Kremer, Schorr) unanimously to approve the minutes of the 9/21/16 meeting, as amended.

AGENDA ITEM 3
Public Comments

There were no public comments.

AGENDA ITEM 4
Communications

There were no communications.

AGENDA ITEM 5
Treasurer's Report

Harsh questioned the amount budgeted in Ac 505 and asked if it should be increased. Donnelly replied that he thought the budget amount of \$4,500 in Ac 505 was a mistake. He said he would look into it.

M/S/C (Shoemaker, Noonan) unanimously to accept the Treasurer's Report.

AGENDA ITEM 6

Librarian's Report

Donnelly noted that he has added to the Statistical report usage figures for the download service Hoopla, which the Consortium has just implemented. He also has removed Wifi usage from the report, as the figures he had from the wireless access system did not seem credible and he has not found a way to refine them.

Donnelly noted that the City has painted the black tar on the outside plaza walls and planted hedges to mask the area. He noted that they also painted the letters in the wall sign in the central flower bed. He also noted that the electrician has installed floodlights in the central bed, to illuminate the sign. He reported that the CCTV computer has been replaced. He noted that the device has room for 8 cameras, and suggested that the Board might consider adding a few more in the future. He noted that the Library has signed up for a new weekly newsletter service called Wowbrary. Finally, he noted that the National Novel Writing Month group has begun informational meetings at the Library, and that he attended one yesterday and promoted the self-e self-publishing platform to which the Library subscribes. In response to a question, he noted that the floor in the Reading Room still leaks, that the City is getting bids on a new roof which may solve the problem, but that the floor can't be repaired until the water leakage is solved.

AGENDA ITEM 7

Committee Reports

There were no committee reports.

AGENDA ITEM 8

Unfinished Business

There was no unfinished business.

AGENDA ITEM 9

New Business

Policy change

Donnelly noted that the Library is having problems with people sleeping in the Library for long periods of time, and that he was surprised to see that this was not addressed in the Proper Use of the Library policy. He suggested that it be added. Alexander noted some vagueness in the language prohibiting the unlawful use of controlled substances, as well.

M/S/C (Alexander, Noonan) unanimously that the Proper Use Policy be revised to prohibit sleeping and to re-word the section on use of controlled substances.

Closed Dates for Christmas and New Years

Both Christmas Day and New Year's Day fall on Sundays this holiday season. According to the Personnel Manual, the Board determines the observance of holidays falling on a Sunday, when the Library is normally closed. Donnelly noted that the holidays are observed for Federal agencies on the following Monday. He further noted that the Library will be closed on Saturday, 12/24/16 for Christmas Eve, per the Personnel Manual, but that the Library will remain open regular hours on Saturday, 12/31/16, since the Library closes at 5 on Saturday anyway.

M/S/C (Noonan, Schorr) unanimously to observe Christmas Day by closing on Monday, 12/26/16, and New Year's Day by closing Monday, 1/2/17.

Revisions to Board Calendar

Donnelly proposed revisions related to holding a public hearing on proposed tax rates, the approval of the annual audit, and review of the current budget.

M/S/C (Kremer, Noonan) unanimously to adopt the proposed revisions to the calendar

AGENDA ITEM 10

Motion to hold a Closed Session

A Closed Session was not needed.

AGENDA ITEM 11

Next Meeting Date

The next meeting of the Board will be on 11/16/16, at 7:00 p.m. in the Meeting Room.

AGENDA ITEM 12

Adjournment

The meeting adjourned at 7:53 p.m.

Kripanidhi Nithya
Secretary

Janet Harsh
President