

MAPLEWOOD PUBLIC LIBRARY BOARD OF TRUSTEES
7550 Lohmeyer Ave.
St. Louis, MO

October 21, 2015

The meeting was called to order at 7:03 p.m. Present were

T. Alexander
T. Durham
J. Harsh
C.Hinderliter
J. Kremer
K. Noonan
K. Nithya
J. Schorr
S. Shoemaker

Staff present:

T. Donnelly

A quorum was present and due notice had been given.

AGENDA ITEM 2
Approval of Minutes

M/S/C (Durham, Harsh) unanimously to approve the minutes of the 9/16/15 meeting.

AGENDA ITEM 3
Public Comments

There were no public comments.

AGENDA ITEM 4
Communications

AGENDA ITEM 5
Treasurer's Report

Donnelly presented the accountant's report for September. He noted that Ac 303, State Aid, includes the second and final payment for the Equipment grant from last FY. He said that he was not in the office the last week in September, when he usually writes all the invoices to the item vendors, which is why the 50x accounts show no activity. He reported that they have gotten all the figures for reciprocal borrowing costs for the year from St. Charles (we owe them \$2.00; last year they owed us \$2.00) and from St. Louis Public (we should owe them about \$250, mostly because they have billed us \$850 for lost items).

M/S/C (Noonan, Schorr) unanimously to accept the Treasurer's Report

AGENDA ITEM 6
Librarian's Report

Donnelly reported that the tax rates were sent to the Collector of Revenue by the deadline, and that he has received the letter from the State Auditor indicating that our rates comply with State law. He noted that they have been doing lots of training. Several staff have already gone to training at Kirkwood for the switch-over to Polaris, and several more are scheduled to go. In addition, staff are taking CPR training through the Fire Department today and tomorrow. He mentioned again that Webster Groves has ended the reciprocal arrangement with St. Louis County, and that he discovered at the last MLC meeting that Valley Park has done the same. They are no longer exchanging circulation figures or payments with St. Louis County, although they are giving County patrons library cards for free. They report very few complaints. (It was noted at this point that both Webster Groves and Valley Park routinely paid far more in reciprocal lending fees than we do.)

Finally, Donnelly recounted the thrilling story of apprehending a suspected violent fugitive from Colorado in the Library, after receiving a call from a U.S. Marshall in Castle Rock, CO and then an email with the suspect's picture. It turned out that the suspect had been staying with a friend in Maplewood, and he allegedly used one of our computers to send a threatening email to someone in Colorado, and the source was traced back to here. When staff recognized the person, Donnelly called 911 and Maplewood police made the arrest. The suspect went quietly and no one in the Library was disturbed or in any danger.

AGENDA ITEM 7
Committee Reports

There were no committee reports.

AGENDA ITEM 8
Unfinished Business

Outside Sign

There is currently some confusion because a sign design that nobody from the Library had actually seen or participated in was approved at the September Design and Review meeting, at which nobody from the Designery or the Library was present. The design is radically different from all previous designs, and did not win immediate favor with the Library Board. Donnelly suggested that it is a misunderstanding, that Shannon at the Designery had made a new sign design based on some suggestions made at the June D & R meeting, and sent it to them for review, and instead they approved it. Kremer reported that she had talked informally with one of the D & R board members, but didn't resolve the issue. Additionally, there is some question of what we will be required to do about the existing ground sign in the front plaza wall, since there can't be two ground signs for one

building. If the City wants the engraved wording permanently removed, this could add significantly to the cost of the sign project and exceed available funds. Approval of the sign was tabled. Kremer said she would talk to Public Works personnel to get more information.

AGENDA ITEM 9

New Business

Circulation Policy

Donnelly presented some changes he would like to make after the Polaris switch-over to circulation policies, to attract more usage, in particular, establishing a “Hot Items” collection for books and DVDs with shorter loan periods.

M/S/C (Harsh, Durham) unanimously to approve the proposed circulation policy changes

Board Calendar

Hinderliter proposed revising the timeline for the Director’s evaluation. It was also noted that the Board no longer hosts a staff/trustee dinner, and it was changed to “luncheon”.

M/S/C (Schorr, Harsh) unanimously to revise the Board Calendar accordingly.

Holiday Luncheon

Donnelly was directed to poll the staff to see when they would like the luncheon and what food they would like served.

AGENDA ITEM 10

Motion to hold a Closed Session, if needed

A Closed Session was not needed.

AGENDA ITEM 11

Next Meeting Date

The next meeting of the Board will be on 11/18/15, at 7:00 p.m. in the Meeting Room.

AGENDA ITEM 12

Adjournment

The meeting adjourned at 8:04 p.m.

Kripanidhi Nithya
Secretary

Joyce Kremer
President