

The meeting was called to order at 7:06 p.m. Present were:

J Kremer
T. Alexander
J.-E Hansen
H. Benz
G. LaRose
T. Durham
K. Nithya

Staff Present:

Kathy Condon-Boettcher

A Quorum was present and due notice had been given.

Agenda item 2

Approval of minutes 10/16/19

J Kremer Moved T.Durham Second unanimously to approve the minutes

Agenda item 3

No public comments

Agenda item 4

No communications

Agenda item 5

Treasure's report we spoke of getting the report in excel

Able to printing in landscape in PDF

Equipment expense up 147%

J. Kremer M T Alexander S

Agenda item 6

Librarians Report

Question about Overdrive usage and Titles owned. Kathy to get back to us with that.

In regards to Statistical information Kathy asked if the program items to correspond from board meeting date to next board meeting date instead of how they were tracked everyone agrees.

In service was positive experience. Police educated staff about procedures in dealing with fire, tornado, and active shooter and when to call police.

Went over details of assault

Agreement in applying for grant to upgrade computers this could happen in March not January

Library Received donation from patrons request memorial. Board mentioned it going in book buying budget. Someone suggested memorial plate inserts.

Agenda 7

Committee Report None

Agenda 8 Unfinished Business:

Mayor is aware of open seat on the board and should have appointment soon

Holiday party plans

Suggested Yummy Tummy catering. Staff is fine with a “chain food place” instead of restaurant that we used last year.

Board Members to bring dessert, drinks, and chips

Agenda 9

New Business

Pest Policy Kathy Advised board good to have policy in place not a matter if but when we will need it. Code of Conduct Policy should include bad hygiene

G. LaRose M/ H. Benz S/

Performers Contract inclusion and cancellation policies J-E Hansen is having friend in contract law look at example and advise. Table til next time

Holiday early closing New Years Eve 5pm

J. Kramer M/ T. Alexander S

Agenda 10

Motion to hold closed session if needed

Agenda 11

Next meeting date:

January 15th 2020

Agenda 12 Adjournment

J-E Hansen motion to Adjourn

J Kremer S

8:16