

MAPLEWOOD PUBLIC LIBRARY BOARD OF TRUSTEES
7550 Lohmeyer Ave.
Maplewood, MO

November 14, 2018

The meeting was preceded at 7:00 p.m. by the viewing of a training video produced by ALA .The meeting was called to order at 7:15 p.m. Present were

T. Alexander
T. Durham
J-E Hansen
J. Kremer
E. Loveless
K. Nithya
A. Patiño
S. Shoemaker

Staff present:

T. Donnelly

A quorum was present and due notice had been given.

AGENDA ITEM 2
Approval of Minutes

M/S/C (Loveless, Durham) unanimously to approve the minutes of the 10/17/18 meeting.

AGENDA ITEM 3
Public Comments

There were no public comments.

AGENDA ITEM 4
Communications

There were no communications.

AGENDA ITEM 5
Treasurer's Report

Donnelly reported that he has not received the report from the accountant. He will send it out when he receives it, although discussion and approval will have to wait for the next meeting. He also talked a little about the impact of the newly-passed Minimum Wage law, which goes into effect on 1/1/19. It will not affect the Library this year, since nobody is currently making less than the new minimum wage of \$8.60. He circulated a chart showing, all other things being equal and assuming COLA raises each year, which

staff will be affected in future years: two staff on 1/1/20, 5 on 1/1/21, etc. He doesn't have a dollar amount yet for how this will impact the budget for FY19-20 or later.

AGENDA ITEM 6

Librarian's Report

Donnelly distributed the Statistical Report, noting that circulation is on track to exceed last year's circulation. He reported on his talk at the Citizen's Academy and that he held another staff In-Service last week. He noted that the fireplace has been lit for the winter.

AGENDA ITEM 7

Committee Reports

There were no committee reports.

AGENDA ITEM 8

Unfinished Business

Revisions to By-Laws

Donnelly presented a draft of revisions to the types of standing committees given in the by-laws. There was a brief discussion and the wording was changed slightly. It was also pointed out that the by-laws still gave a limit of \$1,000 for checks requiring two signatures; the wording was changed to \$5,000, reflecting the policy adopted at the last meeting.

M/S/C (Alexander, Loveless) unanimously to adopt the revised By-laws, with the changes noted.

Plans for the Board/Staff Holiday party were discussed.

AGENDA ITEM 9

New Business

AGENDA ITEM 10

Motion to hold a Closed Session

A Closed Session was not needed.

AGENDA ITEM 11

Next Meeting Date

The next meeting of the Board will be on 1/16/2019, at 7:00 p.m. in the Meeting Room.

AGENDA ITEM 12

Adjournment

The meeting adjourned at 8:03 p.m.

Kripanidhi Nithya
Secretary

Suzanne Shoemaker
President