

MAPLEWOOD PUBLIC LIBRARY BOARD OF TRUSTEES
7550 Lohmeyer Ave.
St. Louis, MO

November 18, 2015

The meeting was called to order at 7:00 p.m. Present were

T. Alexander
J. Harsh
C. Hinderliter
J. Kremer
K. Nithya
K. Noonan
J. Schorr

Staff present:

T. Donnelly

Also present was Karen Lenk of Schowalter & Jabouri.

A quorum was present and due notice had been given. (The order of business was amended at the meeting to allow the auditor to speak first, but is presented here following the agenda order)

AGENDA ITEM 2
Approval of Minutes

M/S/C (Hinderliter, Harsh) unanimously to approve the minutes of the 10/21/15 meeting.

AGENDA ITEM 3
Public Comments

There were no public comments.

AGENDA ITEM 4
Communications

There were no communications.

AGENDA ITEM 5
Treasurer's Report

It was noted that some revenue and expense categories are performing differently than budgeted. Since Budget Review is included for January in the Board calendar, Donnelly said he would prepare a revised budget and present it at the January meeting.

M/S/C (Schorr, Hinderliter) unanimously to accept the Treasurer's Report.

AGENDA ITEM 6

Librarian's Report

Donnelly noted that training on the new Polaris ILS is continuing, and that they devoted the recent In-Service to it. He reported on two donations to the Library: a \$200 anonymous donation and \$100 from the Richmond Heights Garden Club in memory of Willie Stevenson. Finally, he reported that, after the recent heavy rain (4 inches on Monday and Tuesday), the foundation did not leak, but the roof did leak as it usually does, badly in several places. He stated that he had told Public Works about the leaking roof a month or so ago and that the roofing company had been out to do repairs earlier this month. He speculated that sometimes water backs up in the roof drains (which run through the inside of the building) and pools on the roof, and while the roof may be sealed enough for normal runoff, it can't endure standing water. At any rate, he reported the latest leaks to Public Works. He noted that the roof is still under warranty until March.

AGENDA ITEM 7

Committee Reports

There were no committee reports.

AGENDA ITEM 8

Unfinished Business

Outside Sign

Members of the Board discussed talking points for a meeting with the Design & Review Board on 12/10/15, in view of the fact that the latest design, while approved by D & R, does not meet with unanimous Board approval, and also costs considerably more than the other options, especially if extensive stonework must be done on the existing wall in the central flowerbed. Alexander offered to act as spokesperson.

Staff Luncheon

Donnelly reported that he polled the staff per Board request, and they would like the luncheon on 12/17/15, at 12:30, and recommend Qdoba as caterer. Kremer said she would work on the planning.

AGENDA ITEM 9

New Business

Presentation of Audit

K. Lenk presented the results of the audit to the Board. She noted some recommendations contained in the report. Specifically, she mentioned the need to revise the budget periodically when actual figures are noticed to vary significantly from budgeted. No major problems were encountered in the audit.

Appointments to Strategic Planning committee

Kremer made the following appointments:

K. Nithya
T. Alexander
T. Donnelly, ex officio

AGENDA ITEM 10

Motion to hold a Closed Session

A Closed Session was not needed this meeting.

AGENDA ITEM 11

Next Meeting Date

The next meeting of the Board will be on 1/20/16, at 7:00 p.m. in the Meeting Room.

AGENDA ITEM 12

Adjournment

The meeting adjourned at 8:00 p.m. and was followed by a reception honoring Donnelly for 25 years as Library Director.

Kripanidhi Nithya
Secretary

Joyce Kremer
President