

MAPLEWOOD PUBLIC LIBRARY BOARD OF TRUSTEES  
7550 Lohmeyer Ave.  
St. Louis, MO

May 18, 2016

The meeting was called to order at 7:08 p.m. Present were

T. Alexander  
T. Durham  
J. Harsh  
K. Nithya  
K. Noonan  
J. Schorr  
S. Shoemaker

Staff present:

T. Donnelly

A quorum was present and due notice had been given. V-Pres Harsh led the meeting, in the absence of Pres. Kremer.

AGENDA ITEM 2  
Approval of Minutes

M/S/C (Durham, Schorr) unanimously to approve the minutes of the 04/20/16 meeting.

AGENDA ITEM 3  
Public Comments

There were no public comments.

AGENDA ITEM 4  
Communications

Donnelly circulated a note from Ken Cohen's widow, Margie Brammeier, thanking the Board for the donation of \$50 to Forest Park Forever in Ken's memory.

Donnelly also noted that he was told by Marty Corcoran that Charles Hinderliter has declined reappointment to the Board, citing work conflicts, but that Nithya and Shoemaker have accepted.

AGENDA ITEM 5  
Treasurer's Report

Donnelly noted that a large tax revenue deposit of \$108,000 has been received since the monthly report was compiled.

M/S/C (Schorr, Shoemaker) unanimously to accept the Treasurer's Report.

#### AGENDA ITEM 6

##### Librarian's Report

Donnelly reported that the Library Document Scanner has been made available to the public after the May in-service. He pointed out that he has been able to get a report of wifi use from the system. He has included the figure on the monthly statistics report. He thinks the figure looks high, and suspects that the system is counting every wifi-enabled device that enters the building, whether it is actually using the wifi or not. He is exploring the situation further. He also noted that the Library has received an anonymous donation of \$100.

Registration and record-keeping for the Summer Reading Club for children will be done on-line this year, using a product called Wando Reader. This is a test year, to see how well it is received.

Donnelly noted that the City has sent people to tuckpoint the building. Between that and the roof repairs, the problem of leaks has been greatly abated. In the last hard rain, the only leak found in the building was above the ceiling in his office. Accordingly, Donnelly has asked the Public Works department to see if they can repair the flooring in the Reading Room, using materials he has kept in storage since construction.

He also noted that he spoke to Public Works about the black material on the outside plaza walls, and suggested both painting the material with something durable like swimming pool paint and re-planting the boxwood hedges. It seems likely that this will be done.

#### AGENDA ITEM 7

##### Committee Reports

##### Fundraising

Kremer sent a note informing the Board that Cousin Hugo's has donated gift cards to the Adult Summer Reading Club. Shoemaker reported that the McAlister Fundraiser netted the Library \$94.06 this year, although Donnelly said he has not yet received the money.

#### AGENDA ITEM 8

##### Unfinished Business

##### Budget discussions, FY 16-17

Donnelly presented the budgets for each fund and discussed the accompanying notes. The Board gave him the following directives for the final draft budgets:

General Fund: determine an approximate cost for a professional patron survey, and for the cost of participating in the Pollinator Project of the Mo. Botanical Garden and St. Louis Co (planting pollinator gardens in public spaces). Salaries were discussed later in closed session.

Construction Fund: approved adding the cost of a new server, 3 PCs and repair of the CCTV to this budget, and directed Donnelly to get price quotes.

Debt Service: noted that the amount of the 2018 bond premiums used in setting the tax rate may change when the spreadsheet becomes available from the State Auditor.

#### AGENDA ITEM 9

##### New Business

##### Nominating Committee

Harsh appointed Durham, Shoemaker and Schorr to the Nominating Committee, with the charge to present nominees for Vice-President, Secretary and Treasurer at the Annual Meeting in July (Harsh as current Vice-President will assume the office of President).

#### AGENDA ITEM 10

##### Motion to hold a Closed Session

A motion was made to enter closed session at 7:40 to discuss salaries for FY 16-17. The Board decided on across-the-board 2.0% raises for all except the new employee and the monitors (whose rate is fixed by City Hall). After the discussion, closed session was ended at 8:00

#### AGENDA ITEM 11

##### Next Meeting Date

The next meeting of the Board will be on 06/15/16, at 7:00 p.m. in the Meeting Room.

#### AGENDA ITEM 12

##### Adjournment

The meeting adjourned at 8:03 p.m.

Kripanidhi Nithya  
Secretary

Janet Harsh  
Presiding