

MAPLEWOOD PUBLIC LIBRARY BOARD OF TRUSTEES
7550 Lohmeyer Ave.
St. Louis, MO

April 19, 2017

The meeting was called to order at 7:02 p.m. Present were

T. Alexander
T. Durham
J. Harsh
J. Krueger
K. Nithya
J. Schorr
S. Shoemaker

Staff present:

T. Donnelly

A quorum was present and due notice had been given.

Donnelly asked to add to New Business an item regarding the date of the June 2017 meeting.

AGENDA ITEM 2
Approval of Minutes

M/S/C (Alexander, Schorr) unanimously to approve the minutes of the 3/15/17 meeting.

AGENDA ITEM 3
Public Comments

There were no public comments.

AGENDA ITEM 4
Communications

There were no communications

AGENDA ITEM 5
Treasurer's Report

Donnelly noted that the end of March represents 75% of the Fiscal Year.

M/S/C (Shoemaker, Krueger) unanimously to accept the Treasurer's Report.

AGENDA ITEM 6

Librarian's Report

Donnelly noted that he is getting bids for cleaning the carpeting. These are running around \$1200, and he asked if the Board wanted to see and approve a bid, or if he could pick the best one, if it is in that price range. The Board told him to use his judgment.

He also noted that he has contacted the landscapers who worked on the plaza most recently to see if they had any suggestions on how to fill in the spaces currently occupied by the in-ground lights, and of some way of paving the central flower bed. He has not heard back yet.

AGENDA ITEM 7
Committee Reports

Fundraising

Shoemaker reported that they have received the following donations for the Adult Summer Reading Club: Sunnen Corp, \$250; Lowe's, \$100; and Vom Foss, \$25. She also reported that they are postponing the McAlister's fundraiser to September, to avoid conflicting with the school district's spring fundraising.

AGENDA ITEM 8
Unfinished Business

Strategic Plan, 2017

This plan was reviewed February and Donnelly made changes based on the discussion, and it is now presented for adoption.

M/S/C (Durham, Schorr) unanimously to adopt the Strategic Plan for 2017

Director's Evaluation

The Board presented their evaluation to Donnelly, who thanked them for their advise and support.

AGENDA ITEM 9
New Business

Budget, FY 17-18, Preliminary Discussion

Donnelly presented notes for the FY 17-18 budget, and the Board discussed his proposals. In his opinion, the surpluses of the last few years have occurred because expenditures have been less than budgeted, in unpredictable ways. He would like to use the surplus to fund some projects, but rather than reduce the budgeted expenditures, compute them by the same formulas he has used in the past, and commit savings to Ac.

399, Unrestricted Reserves, to cover any budgeted revenue shortfall. He is confident that there will be sufficient revenue by the end of the budget year that the Reserves will not be needed.

The projects he would like to pursue are new chairs for the Upper Computer area, and replace the tables in the upper stacks with study carrels to maximize the use of the seating space. He would also like to offer more hours to Richard Gibson. He noted also that libraries in Missouri may lose the state subsidy for MORENet (Internet) and MALA (delivery), which would increase the cost for these services. He was reminded that he was to look for a solution to the damaged flooring in the Reading Room, which would also fall into the FY 17-18 budget.

The Board agreed with his proposal, so he will prepare a preliminary budget for next meeting with all the elements that were discussed, for the Board's examination.

June Meeting Date

Due to his misreading the calendar for the month of June, Donnelly will be out of town on the third Wednesday, and asked if the date of the June meeting could be moved.

The Board agreed by common acclaim to move the June meeting to Wednesday, June 28 at 7 pm.

AGENDA ITEM 10

Motion to hold a Closed Session

A Closed Session was not needed.

AGENDA ITEM 11

Next Meeting Date

The next meeting of the Board will be on May 17, 2017, at 7:00 p.m. in the Meeting Room.

AGENDA ITEM 12

Adjournment

The meeting adjourned at 7:40 p.m.

Kripanidhi Nithya
Secretary

Janet Harsh
President